

# SCHOOL MANAGEMENT SYSTEM FOR PRESCHOOLS



**SCHOOL MANAGEMENT SYSTEM FOR PRE SCHOOLS**



Managing academics and administration of Preschools in today's world has become complex and challenging task. It requires careful planning, systematic approach and accurate control of administrative processes to attract the best students, produce the best results and project the best image. Coupled with tight competition from the industry, the schools are increasingly seeking to harness the benefits of information technology in order to improvise their facilities and maintain a competitive edge to their education business. Welcome to TIDDLERS- The most comprehensive end-to-end Preschool automation solution- extremely efficient, intuitive and state of the art school management software.

## PARENTS FEATURES IN NUTSHELL

### SECURE CHECK-IN & CHECK-OUT OF YOUR KIDS

You get instant notification through Auto SMS Alert every time your child is checked-in or checked-out to/from school premises. It gives you that peace of mind.

### BE INFORMED. GET DAILY REPORT

What did your child do today? Now you will always know. School share your child's activities, meals, naps, pictures and notes to you on a daily basis in the form of Daily Report. Activity reports and pictures of your child's day give you a view of their day as well as keep you informed of the daily activities and learning experiences that happen while you are at work.

### ALL UPDATES ARE PRIVATE AND SECURE

We understand that nothing is more important to a parent than the security of their children and their children's information. That's why we have engineered our system to allow safe and secure sharing from provider to parent.



### INSTANT ALERT & NOTIFICATION

There are many actions for which parents get "Auto SMS Alert" on their Mob. nos Like- Admission Inquiry | Admission confirmation | Kids check-in | Kids check-out | Fee generated | Fee overdue | Fee payment confirmation | New diary entry | PTM scheduled | New Notice / Announcement

Apart from above auto alert notifications, school can send any message any time- either to individual parent or to parents of the entire class/section/group of classes simultaneously. The school admin can however, go to his settings panel and choose any of the above SMS Alert to set as "ON" or "OFF".

### MARK VACATION

No need to worry if you want to inform your school of your child's absence. Mark your child on vacation or sick using your dashboard.



### **GET FEE DUE NOTIFICATIONS & PAY FEE ONLINE**

It's just so easy to see your child's fee due details through Fee Invoice that you get on your Email. Pay online through various online payment options. It gives you the flexibility to pay either through credit card or online banking. You can also continue to deposit fee through check or cash if you wish.

### **INSTANT COMMUNICATION**

Chat with the management staff of your child's school whenever you want. Get all information instantly.

## **ADMIN FEATURES IN NUTSHELL**

### **ADMIN SETUP**

This module is to be operated by system administrator to create all the masters & other application setting as per requirement of the school.

Create Academic Year | Set Week Off | Create Kids Group | Create School Rooms | Create Common Settings | Create Document Types for Kids & Staff | Manage Parent Users- Deactivate a user and reset password

### **ENQUIRY**

This module is helpful in creating and managing enquiries for admission. Details of an enquiry can be viewed and pending enquires can be followed up. Enquiry reports can be generated on various parameters like- pending enquiries, kids group wise enquiries, priority level wise enquiries and mode wise enquiries (walk-in, telephonic, reference, email)

### **NOTICE & ANNOUNCEMENTS**

This module can be used in issuing and managing school notifications to the targeted parents group.

### **KIDS INFORMATION**

This module keeps personal and all other vital info of a kid handy to the school management. It also keeps tracks of all the relevant documents of a kid- like birth certificate.

### **STAFF INFORMATION**

This module keeps personal, professional and all other vital info of a staff handy to the school management. It also keeps tracks of all the relevant documents of a staff- like documents of his educational & professional qualifications, experience letter & salary slip from the last employer et cetera.

### **ADMISSION**

This modules eases the admission process by capturing all the vital info of a kid direct into computer system, thus reducing the paper work. All the vital info of a kid is entered and at the end of the admission process, a Kid's ID and Login credentials of his parent in generated automatically by the system. Additionally, passcodes for all authorized

persons including parents are generated and forwarded directly to the recipient's mobile nos. to be used to authenticate the check-in & check-out process of the kid.

To make the data capturing easier, a PDF version of the Admission Form can also be downloaded which can be handed over to parents to fill up the admission details. Later, the data from this form is fed into the computer system to save time and hassle.

### CHECK-IN & CHECK-OUT

There is now no need to make register entries every time a kid come-in or goes-out of the school. With the help of this module, individual & batch check-in & check-out for kids can be marked. Vacation for kids can also be marked easily to keep track of absentees. Check-in & check-out reports for all the kids can also be generated for any particular day or of an individual kid for a required date range.

This features enables school management to keep track on the extra hours that a kid has spent at the school and can be charged extra at the time of fee collection.



### DAILY REPORT

Share kid's activities, meals, naps, pictures and notes to their parents on a daily basis in the form of Daily Report. It gives them a view of their kid's day as well as keeps them informed of the daily activities and learning experiences that happen while they are at work or home.

**SHASHWAT DWIVEDI**  
**DAILY REPORT: 12 JAN 2017**

<p><b>Check-In</b> 10:00 by Sushmita Singh</p>	<p><b>Check Out</b> 03:30 by Manoj Singh</p>
--	--

**Naps**  
 12:00 - 01:00 PM Slept peacefully  
 2:00 - 2:30 PM Slept like an angel

<p><b>Meals</b>                  11:00 Snack: Mixed Fruit.                  12:30 Lunch: Chowmen.                  2: 30 Snack: Sandwich.</p>	<p>Finished all of the mixed fruit                  Had most of the lunch                  Finished all of the snack</p>
---	--




**Bathroom**  
 11:30 Bathroom  
 12:00 Tried  
 2:30 Potty

**Activities**

ACTIVITY.	ACTIVITY DESCRIPTION
Social Manners	Today we learnt how to say Good Morning
Hand Painting	Ma'am painted our hands
Sand Play	I loved playing with the sand

**Notes**  
 Shashwat had a wonderful day today. He and Maya are becoming best friends.

**Snapshots**

### KIDS DIARY

Share any special remark, comment or notice about a kid with his/her parents through the Kid's Diary. Any entry made in the diary is notified to them through dashboard notification as well as SMS alert. Parents can also leave their remark, view or counter-opinion, if they wish which is notified to the school admin.

### STAFF MANAGEMENT

There is now no hassle to handle the matters regarding staff management. The system is fully capable to handle the following:

Complete Staff Information including Documents | Daily Attendance | Staff Activity Scheduling | Leave | Payroll

### MEAL MANAGEMENT

Create Meal Plan and publish to enable parents to view through their dashboard.

### INVENTORY

All the inventory & stock of the school in logged into the system to keep a track of the articles, so that they are audited from time to time. The system also enables to make entries of lost & damaged articles for complete & accurate accounting. Inventory

purchase requirements can also generated to assist the management in running the school efficiently.

### UTILITIES & GALLERY

School Calendar | PTM | Message of the Day | Tasks & Reminders  
 Share pics & videos of the kids and snaps of important events through this easy sharing platform.



